



# Frequently Asked Questions

## **How do I change my address for receiving payment?**

Please use the attached change of address form. You can mail the form to the address on the form or return via email to [ownerrelations@swrpermian.com](mailto:ownerrelations@swrpermian.com).

## **How do I change the name on my account due to marriage or divorce?**

Please see the attached form for Changes of Ownership form or contact [ownerrelations@swrpermian.com](mailto:ownerrelations@swrpermian.com).

## **The interest owner has died. What do I do now?**

Please see the attached form for Changes of Ownership form or contact [ownerrelations@swrpermian.com](mailto:ownerrelations@swrpermian.com).

## **How do I get set up for direct deposit?**

Please fill out the attached direct deposit form and return it via email to [ownerrelations@swrpermian.com](mailto:ownerrelations@swrpermian.com) or mail to P O Box 53570, Midland, TX 79710-3570. With direct deposit you will receive your statement around the 20th of the month and your revenue ACH will be in your account the next business day.

## **Will I get a 1099 every year?**

Royalty owners who received \$10 or more (1099-MISC) and working interest owners who received \$600 or more (1099-NEC) in the calendar year will be mailed a 1099 by January 31st of the following year. The income reported to the IRS is your gross income prior to any other deductions or taxes. The 1099 will also list any state or US withholding amounts deducted from your revenue checks.

## **What should I do if my check is lost, stolen, or older than 120 days?**

Please contact the revenue department at [revenue@swrpermian.com](mailto:revenue@swrpermian.com). We will void and reissue the check in the next revenue run.

## **Who do I contact regarding my revenue check?**

We default to a \$100 minimum pay on revenue checks. Your check will remain in suspense until it is over \$100. Revenue checks are mailed out around the 20th of the month. With a question about this or any other questions, please contact our revenue department at [revenue@swrpermian.com](mailto:revenue@swrpermian.com).

## **What documents do I need to make any other changes on my account?**

Please see the attached form for Changes of Ownership form or contact [ownerrelations@swrpermian.com](mailto:ownerrelations@swrpermian.com).

## **How can I check on the Production status of the well?**

Please visit the website of the state regulatory agency where the well is located.

- Texas Railroad Commission: [www.rrc.state.tx.us](http://www.rrc.state.tx.us)
- New Mexico Oil Conservation Division: [www.emnrd.state.nm.us/OCD/](http://www.emnrd.state.nm.us/OCD/)
- And with related questions please contact [operations@swrpermian.com](mailto:operations@swrpermian.com)

*Pursuant to HB 981 passed by the Legislature of the State of Texas, we are required to provide you with the following information:*

*Section 91.504, Texas Natural Resources Code, gives an owner of a royalty interest in oil or gas produced in Texas the right to request from a payor information about itemized deductions, the heating value of the gas and the Railroad Commission of Texas identification number for the lease, property or well that may not have been provided to the royalty interest owner. The request must be in writing and must be made by certified mail. A payor must respond to a request regarding itemized deductions, the heating value of the gas or the Railroad Commission of Texas identification number by certified mail not later than the 60th day after the date the request is received. Additional information regarding production and related information may be obtained by contacting the Railroad Commission of Texas' office of Public Assistance or accessing the commission's website.*